

ASSISTANT PROJECT MANAGER

Job Status: Full-Time

Employee Location: Burbank, CA

Reports To: Director, Project Management

HERE'S THE DEAL

We are a full-service eSports company that creates, manages and monetizes competitive video game leagues. We build a title's competitive community from the ground up, growing it into a unique, professional and world-class eSports operation. We manage all league operations and produce expert live entertainment in-studio or at stadium-sized venues. We deliver monetary results by authentically translating our publishers' and brand sponsors' business outcomes to this massively diverse community.

We seek out ambitious partners and are the leading eSports company for new gaming titles.

We are anticipating breakneck growth and are looking for an individual that loves to deliver distinctive, engaging, premium content ; for someone who gets fired-up thinking about creative original content for the next generation of esports titles alongside a small, high-energy team. We want someone who pushes back on the status quo and does things faster and better - because that's what gets them out of bed in the morning.

As a wise old man once said, "It's dangerous to go alone, take this!"

WE NEED YOU TO

- Work alongside company founders to help shape the future of online eSports entertainment
- Develop and direct complex, high-value editorial video programs incorporating top talent
- Maintain and execute against project SOW, keeping production on time and on budget
- Provide persuasive creative direction to key internal and external stakeholders whilst keeping ego firmly in check
- Contribute to the overall creative strategy and identity of the team by participating in brainstorming, providing notes to other producers, and continuously developing new content formats
- Excellent written and verbal communication skills
- Adapts quickly to change
- Brings clear, distinctive creative vision to each production
- Can-do approach and ability to perform under pressure
- Fanatically deliver the best fan experiences possible
- Other tasks as assigned

YOU MUST HAVE

- Passion for videogames and interactive media
- Must have experience in Adobe CC, production workflow, and client management
- A track record of excelling with little supervision
- Affinity to sense and navigate stakeholders motivations
- Experience managing multiple priorities in high-stress, time sensitive environments
- The desire for a fast paced, entrepreneurial environment

Reasonable Accommodations Statement: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. Reasonable Accommodations may be made to enable qualified individuals with disabilities to perform the essential functions.

YOUR BONA FIDES

- **Education:** Bachelor's degree from an accredited institution
- **Experience:** 4 or more years digital video, commercial or broadcast production, or at a creative agency

OTHER

- **Work Schedule:** Be prepared to help build something great and work long hours, including occasional evenings and weekends
- **Amount of Travel Required:** Limited
- **Work Environment:** Typical office, travel (trains, planes and autos), studios and on-location environments

The Company has reviewed this job description to ensure that essential functions and basic duties have been included. It is intended to provide guidelines for job expectations and the employee's ability to perform the position described. It is not intended to be construed as an exhaustive list of all functions, responsibilities, skills and abilities. Additional functions and requirements may be assigned by supervisors as deemed appropriate. This document does not represent a contract of employment, and the Company reserves the right to change this job description and/or assign tasks for the employee to perform, as the Company may deem appropriate.